



#### About this form

- You can fill out and sign this form digitally.
- Data will not be automatically completed, for example by using a combination of postcode and house number.
- Mandatory fields are identified by the red border around the input field.
- After signing this form digitally you will be given the option to submit this form.

## Application form for temporary use of frequencies in the Netherlands

### Use of frequencies during events

#### Send your application

by e-mail with a digital signature

#### Or by post to

Agentschap Telecom  
P.O. Box 450, 9700 AL Groningen, The Netherlands

#### More information

T +31 50 587 74 44

[www.agentschaptelecom.nl](http://www.agentschaptelecom.nl)

## 1 Application at least 10 working days prior to the event

> If the frequencies are requested for more than one event at the same location, one license can be granted. Please attach a list with name and date of the events.  
> In case of multiple events at different locations, please submit a separate application form for each location.

1.1 Id-number

> Id-number if you are already known by the Radiocommunications Agency. See previously issued licences.

1.2 Period of the event

Start

End

1.3 Name of the event

1.4 Location (address)  
of the event

## 2 Applicant details

2.1 Name organization

2.2 Registration number  
Chamber of Commerce

> If not registered with the Dutch Chamber of Commerce, please send a copy of your registration in your country.

## 3 Residential address

3.1 Address

3.2 Postcode

3.3 City

3.4 Country

## 4 Correspondence address

> Only fill this out if it is different from the address above.

- 4.1 Address
- 4.2 Postcode
- 4.3 City
- 4.4 Country

## 5 Information of contact

- 5.1 Person of contact during event
- 5.2 Telephone number (mobile)
- 5.3 Person of contact for license
- 5.4 Telephone number
- 5.5 E-mail address

## 6 Description of frequency use

> In case more than 5 types of use, please enclose an attachment.

- 6.1 Type of radio communication
- |                                      |  |                 |                          |                |
|--------------------------------------|--|-----------------|--------------------------|----------------|
| Type of use                          |  |                 |                          |                |
| Output power                         |  |                 | dBW e.r.p.               |                |
| RF bandwidth                         |  |                 |                          |                |
| Channel spacing                      |  |                 |                          |                |
| Frequency range covered by equipment |  | <b>transmit</b> |                          | <b>receive</b> |
|                                      |  |                 | MHz                      | MHz            |
|                                      |  |                 | MHz                      | MHz            |
|                                      |  |                 | MHz                      | MHz            |
| Number of frequencies                |  |                 |                          |                |
| Preferred frequencies                |  | <b>transmit</b> |                          | <b>receive</b> |
|                                      |  |                 | MHz                      | MHz            |
|                                      |  |                 | MHz                      | MHz            |
|                                      |  |                 | MHz                      | MHz            |
| Antenna height                       |  |                 |                          |                |
|                                      |  |                 | meter above ground level |                |
- 6.2 Type of radio communication
- |                 |  |  |            |  |
|-----------------|--|--|------------|--|
| Type of use     |  |  |            |  |
| Output power    |  |  | dBW e.r.p. |  |
| RF bandwidth    |  |  |            |  |
| Channel spacing |  |  |            |  |

|                                      |  |                 |                          |                |     |
|--------------------------------------|--|-----------------|--------------------------|----------------|-----|
|                                      |  | <b>transmit</b> |                          | <b>receive</b> |     |
| Frequency range covered by equipment |  |                 | MHz                      |                | MHz |
|                                      |  |                 | MHz                      |                | MHz |
|                                      |  |                 | MHz                      |                | MHz |
| Number of frequencies                |  |                 |                          |                |     |
| Preferred frequencies                |  | <b>transmit</b> |                          | <b>receive</b> |     |
|                                      |  |                 | MHz                      |                | MHz |
|                                      |  |                 | MHz                      |                | MHz |
|                                      |  |                 | MHz                      |                | MHz |
| Antenna height                       |  |                 | meter above ground level |                |     |

6.3 Type of radio communication

|                                      |  |                 |                          |                |     |
|--------------------------------------|--|-----------------|--------------------------|----------------|-----|
| Type of use                          |  |                 |                          |                |     |
| Output power                         |  |                 | dBW e.r.p.               |                |     |
| RF bandwidth                         |  |                 |                          |                |     |
| Channel spacing                      |  |                 |                          |                |     |
| Frequency range covered by equipment |  | <b>transmit</b> |                          | <b>receive</b> |     |
|                                      |  |                 | MHz                      |                | MHz |
|                                      |  |                 | MHz                      |                | MHz |
|                                      |  |                 | MHz                      |                | MHz |
| Number of frequencies                |  |                 |                          |                |     |
| Preferred frequencies                |  | <b>transmit</b> |                          | <b>receive</b> |     |
|                                      |  |                 | MHz                      |                | MHz |
|                                      |  |                 | MHz                      |                | MHz |
|                                      |  |                 | MHz                      |                | MHz |
| Antenna height                       |  |                 | meter above ground level |                |     |

6.4 Type of radio communication

|                                      |  |                 |                          |                |     |
|--------------------------------------|--|-----------------|--------------------------|----------------|-----|
| Type of use                          |  |                 |                          |                |     |
| Output power                         |  |                 | dBW e.r.p.               |                |     |
| RF bandwidth                         |  |                 |                          |                |     |
| Channel spacing                      |  |                 |                          |                |     |
| Frequency range covered by equipment |  | <b>transmit</b> |                          | <b>receive</b> |     |
|                                      |  |                 | MHz                      |                | MHz |
|                                      |  |                 | MHz                      |                | MHz |
|                                      |  |                 | MHz                      |                | MHz |
| Number of frequencies                |  |                 |                          |                |     |
| Preferred frequencies                |  | <b>transmit</b> |                          | <b>receive</b> |     |
|                                      |  |                 | MHz                      |                | MHz |
|                                      |  |                 | MHz                      |                | MHz |
|                                      |  |                 | MHz                      |                | MHz |
| Antenna height                       |  |                 | meter above ground level |                |     |

6.5 Type of radio communication

|              |  |  |            |  |  |
|--------------|--|--|------------|--|--|
| Type of use  |  |  |            |  |  |
| Output power |  |  | dBW e.r.p. |  |  |

|                                      |                          |     |         |     |
|--------------------------------------|--------------------------|-----|---------|-----|
| RF bandwidth                         |                          |     |         |     |
| Channel spacing                      |                          |     |         |     |
| Frequency range covered by equipment | transmit                 | MHz | receive | MHz |
|                                      |                          | MHz |         | MHz |
|                                      |                          | MHz |         | MHz |
| Number of frequencies                |                          |     |         |     |
| Preferred frequencies                | transmit                 | MHz | receive | MHz |
|                                      |                          | MHz |         | MHz |
|                                      |                          | MHz |         | MHz |
| Antenna height                       | meter above ground level |     |         |     |

## 7 Invoice

- > For the fee for the use of frequencies you will receive an invoice.
- > The invoice will be sent afterwards, payment in advance is not possible.

- 7.1 Person of contact
- 7.2 Invoicing address if differs from residential or correspondence address
- 7.3 Postcode
- 7.4 City
- 7.5 Country
- 7.6 Internal order number

> The Radiocommunications Agency can include an order number on its invoices with a maximum of 30 characters. However, requests to this effect must be made to the agency in writing before the invoice is prepared. Retrospective inclusion is not possible.

## 8 Attachments

> Once you have digitally signed the application form, the e-mail application will open and you will be able to add attachments.

- 8.1 Annexes to answered questions
  - A list with name and date of the events at the same location (1)
  - Description (land)mobile equipment, more than 5 types (6)
  - Copy of your registration with the Chamber of Commerce in your country (2.2)
- 8.2 The application will be signed on behalf of the licensee
  - Authorization representation by third parties
  - > You will find an example of an authorization on our website.
- 8.3 Explanatory remarks on your application

> If necessary, please explain your application further by adding an additional annex.  
 > Describe briefly in the field above the contents of this annex (using key words).

## 9 Declaration and signature

- I am authorized to sign this application.
- The undersigned hereby declares that he/she has truthfully filled in all details.

9.1 Name

9.2 Date

9.3 Place

9.4 Signature

- > *You can sign this form with a digital signature and then send it immediately. All you need is a digital ID. More information on that can be found on our website. You can use your digital signature in the future to sign*
- > *Would you rather not sign digitally? Then you can print the completed form, sign it and send it by mail.*

### **General terms**

The Radiocommunications Agency is a division of the Netherlands Department of Economic Affairs and Climate Policy. Its tasks include the award of licences for the use of frequencies in the Dutch radio spectrum. In respect of such licences, the agency does not accept the terms of conditions of trade normally imposed by companies and other organizations. Under no circumstances may such terms be invoked subsequent to invoicing.

The Radiocommunications Agency does not include a VAT number on its invoices. As a government body, it is exempt from charging VAT on its activities.