



## Application form for temporary use of radio equipment in the Netherlands

### Use of equipment during events

**From**  
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**More information**  
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## 1 Applications shall be made at least three weeks before the start of the event

> Client number if you are already known by the Radio communication Agency. See previously issued licenses.

1.1 Client number

## 2 Applicant details

2.1 Name company/organization

2.2 Residential address

2.3 Postcode/town

2.4 Country

2.5 Correspondence address

2.6 PO box

2.7 Postcode/town

2.8 Country

2.9 Telephone

2.10 Telefax

2.11 E-mail

2.12 Are you registered with the Chamber of Commerce?

yes, registration number

no, the organization is Government



5.3 Details of the antenna

 Non-directional Directional

Make and type

Antenna height (meter above ground)

Azimuth

Interior use antenna

 Yes  No

5.4 Polarization

 Vertical Other

## 6 Particulars

## 7 Invoice

> For the (annual) compensation (fee) for the use of frequencies you will receive an invoice. For internal use you can fill in an internal order number.

> The invoice will be sent afterwards, payment in advance is not possible. Foreign companies have to pay by IBAN number.

7.1 Internal order number

7.2 Invoicing address

Address

> If the invoicing address differs from residential or correspondence address, please fill in

Person of contact /department

Postcode/town

Country

> Only for Dutch account holders.

> If you want to pay by automatic debiting, you can fill in the declaration below and sign.

> By signing this form you authorize the Radio communications Agency to direct-debit the annual fee from your bank account until further notice. You may lodge an objection with your bank against a debited amount within 56 days of the debit transaction.

7.3 Direct debit authorization

Dutch bank account number

Signature

## 8 Signature

The undersigned hereby declares that he/she has truthfully filled in all details. Also see the financial annex "Important information for your financial department"

8.1 Name

8.2 Position

8.3 Place and date

8.4 Signature



proposed amendments to the licence by the end of the calendar year. These may affect both the amount of the annual fee and the actual content of the licence – for example, a change of licensee name. As long as it is notified in writing in good time – that is, before the annual invoice is prepared – the agency is able to accede to most licensee requests. They amount invoiced must then be paid. Later changes have no effect upon the amount of the invoice.

**Our reference**  
202-v3

### **Supply of goods**

You are formally advised that the Radiocommunications Agency is not a supplier of goods or services in the legal sense. The licences it issues should be regarded as fixed-term contracts, usually for a period of five years, with a government organisation. An annual fee is charged for the maintenance of those licences, and the agency is entitled to withdraw them at any time. You are strongly recommended to update your records in order to ensure that the Radiocommunications Agency is not listed as a supplier. This will prevent the unnecessary generation of correspondence intended for actual suppliers of goods and services.